

## **Code of Conduct for the College Principal:**

College Principal is the hub around which the entire activity of the institution revolves. The motive forces of activities in a college campus apparently are students, academicians and non-teaching staff members. The latent forces, which work on the Principal, not felt by other are the university, the Government and the public at large. The Principals of the past also had to face several challenges posed by their own times. But the challenges faced by the present day Principals are far greater in their magnitude and complexity.

In day to day functioning, a Principal is expected to find solutions to many a tricky situations. He/she is cast in a multipurpose role. As a teacher, as an administrator, he/she is expected to project a good image of his/her college. By his/her conduct and behavior, a principal is expected to be an example to others and provides inspiring leadership.

He/she is accountable to the CCE, the University, the Government, the Parents, and the public and also no less to faculty and students. A Principal is expected to be endowed with such attributes as tact, patience, understanding and be at the same time able to maintain strict discipline in the campus.

### **Principal should:**

- I. Provide inspirational and motivational value-based academic and executive leadership to the college through policy formation, operational management, optimization of human resources and concern for environment and sustainability;
- II. Conduct himself/herself with transparency, fairness, honesty, highest degree of ethics and decision making that is in the best interest of the college;
- III. Act as steward of the College's assets in managing the resources responsibility, optimally, effectively and efficiently for providing a conducive working and learning environment;

- IV. Promote the collaborative, shared and consultative work culture in the college, paving way for innovative thinking and ideas;
- V. Endeavour to promote a work culture and ethics that brings about quality, professionalism, satisfaction and service to the nation and society.
- VI. Adhere to a responsible pattern of conduct and demeanor expected of them by the community;
- VII. Manage their private affairs in a manner consistent with the dignity of the profession;
- VIII. Discourage and not indulge in plagiarism and other non-ethical behavior in teaching and research;
- IX. Participate in extension, co-curricular and extra-curricular activities, including the community service.
- X. Refrain from allowing considerations of caste, creed, religion, race, gender or sex in their professional endeavor.
- XI. Conduct himself/herself in such a way that both the staff and the students look up to him/her for guidance.
- XII. Be impartial, secular, dignified and punctual in discharging his duties.
- XIII. Be present in the college at least half-an-hour before the commencement of the college timings and leave the college after the day's work is over.
- XIV. Be a pace setter in dress, demeanor, attendance, punctuality etc.
- XV. Handle the minimum number of classes prescribed in the rules and should endeavor to be an example as the first teacher in the college.

- XVI. The Principal should be in constant touch with students and residents of the hostel (wherever hostel is attached) which will greatly solve the problem of indiscipline and discontent in the college and on the campus.
- XVII. The Principal should be a true academic and administrative leader and assume full responsibility for discipline in the college.
- XVIII. The Principal should exhibit qualities of effective Leadership in all academic and administrative activities of the college.